

**The School District of Philadelphia**  
**THOMAS EDISON HIGH SCHOOL/JOHN C. FAREIRA SKILLS CENTER**  
**151 W. LUZERNE STREET**  
**PHILADELPHIA, PA 19140**  
**TEL: 215-400-3900**

Dear Parent/Guardian:

Your student will be participating in the Pennsylvania Keystone Examination, a state-mandated standardized assessment September 20 - September 27. Testing begins at 7:30am. The details below and the documents included with this mailing provide important information and policies, so please take a few minutes to review them.

**Overview**

Date	Test	Time
Monday, September 20, 2021	Module 1 (Algebra 1)	7:30 AM – 9:30 AM
Tuesday, September 21, 2021	Module 2 (Algebra 1)	7:30 AM – 9:30 AM
Wednesday, September 22, 2021	Module 1 (Literature)	7:30 AM – 9:30 AM
Thursday, September 23, 2021	Module 2 (Literature)	7:30 AM – 9:30 AM
Friday, September 24, 2021	Module 1 (Biology)	7:30 AM – 9:30 AM
Monday, September 27, 2021	Module 2 (Biology)	7:30 AM – 9:30 AM

**Note.** All students enrolled in Keystone courses last year, even current students in Grade 12, are required by federal and state law to test this fall. Students will only complete one module per day. Make up testing will be conducted **September 28-30, 2021**.

**Schedule**

All students will follow a shortened class and lunch schedule for the day during the testing window. We are running our "2 hour delay" schedule from September 20 through September 27. We will run two breakfast times on all those days (i.e. 7:00am - 7:25am and 9:00am - 9:25am). Students taking the Keystones will receive breakfast in the cafeteria and transition to their testing rooms.

<b>7:00am – 7:30am</b>	Students arrive to receive breakfast and report to test rooms. <b>Note.</b> All students not testing will arrive @ 9:00 am for breakfast before reporting to Period 1.
<b>7:45am – 9:30am</b>	Complete Module 1 or Module 2 in accordance with the sequence listed above. <b>Note.</b> Test should end around 9:30am, but this may fluctuate based on student progress.
<b>9:28am - 9:30am</b>	Any student who tests during the regular testing time and does not require extended time will report to Period 1 when dismissed. Staff will report to their respective locations for Period 1.

**2-hour Delay BELL SCHEDULE**

Class Schedule	Period 1-2		Period 3-4		Period 5-6		(P7) Lunch	Period 8-9	
	9:30-10:01	10:04-10:36	10:39-11:09	11:12-11:42	11:45-12:15	12:18-12:48			1:24-2:12
<b>Period 3-5</b>									
10:39-11:09			(P4) Lunch	11:45-12:15					
<b>Period 5-7</b>									
				11:45-12:15	(P6) Lunch	12:51-1:21			
		(P3) Lunch	<b>Period 4-5</b>		<b>Period 6-7</b>				
			11:12-11:42	11:45-12:15	12:18-12:48	12:51-1:21			

Lunch Schedule		(P3)	(P4)	(P5)	(P6)	(P7)	
		10:39-11:09	11:12-11:42	11:45-12:15	12:18-12:48	12:51-1:21	

### Linked Documents

1. Frequently Asked Questions - Information for Parents or Guardians (<https://tinyurl.com/jtknk7fn>)
  - a. Provides an overview of the basics of the Keystone
2. Code of Conduct for Test Takers (<https://tinyurl.com/6st3hxb4>)
  - a. Outlines Do's and Don'ts when testing
3. Keystone/PSSA Test Features and Accommodations (<https://tinyurl.com/3he9s667>)
  - a. Defines test features and accommodations
  - b. provides a link to the complete Accommodations Guidelines documents
4. Electronic Devices Parent Letter (<https://tinyurl.com/3xw8dcp>)
  - a. Details the Pennsylvania Department of Education policy on and consequences for using cell phones and other electronic devices during testing

### School Policy on Electronic Devices

As explained in the Electronic Devices Parent Letter, all unapproved electronic devices (e.g., cell phones, smartphones, smartwatches, cameras, etc.) and other communication devices will not be allowed during the test administration. For purposes of the Keystone/PSSA administrations, a student observed actively engaged with an unapproved electronic device is defined as using the device. A student not suspected of using the unapproved electronic device, but in possession of an unapproved electronic device on his/her person or placed where one could easily access it, is different from using an unapproved electronic device.

The following actions will be taken if a student is found in possession of an electronic device during testing:

- School personnel will determine if it was used to compromise the security or integrity of the test
- Students that violate the ban on cell phones and other electronic devices, but did not compromise security/integrity, will be subject to discipline.

The following actions will be taken if a student is found using a cell phone during testing:

- School personnel will determine if it was used to compromise the security or integrity of the test
- Students that violate the ban on cell phones and other electronic devices, and compromise security/integrity, will be subject to discipline.
- A "Do Not Score" label will be applied to his/her answer booklet and the student will either have to retake the test from the beginning or not receive a score.
- The phone or communication device will be confiscated until such time that you come to the school. In your presence, the cell phone or other device will be viewed to ensure that it contains no information or material about the assessment.
- If items on an assessment are compromised, they will have to be replaced. Parents and students may be responsible for the cost of replacing the items.

Please review the above policies carefully and discuss them with your student. As always, we expect your full cooperation in this important matter. If you have questions on any of the included documents or cell phone policy, please contact Dr. Tolliver at 215-400-3900, ext 1040.

Thank you very much.